



Keith & Kim Stubblefield  
OWNERS

100 E. MULBERRY  
COLLIERVILLE, TN 38017

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w. 901-316-5549  
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www.galleryeastfineart.com  
GalleryEastArt

We appreciate your interest in Gallery East Fine Art. Because of our limited space we are able to display the work of a maximum of ten artists at one time. At this time the Gallery is at capacity. However we still want to keep our communication open with artists about the future opportunity to display your talent.

The attached information is important. It gives the general guidelines for submitting work for consideration.

At the time of our initial contact, in person or electronically, we will view your work, collect your biography and your artist statement. There will not be a decision made by the Gallery at that time. After a time of consideration you will receive a contact regarding our decision to display your work at Gallery East Fine Art. If your work is to be displayed in the Gallery you will receive an estimated time your display will begin to be displayed so that you may plan accordingly.

We ask that you read the "General Guidelines for Art Submission" and the "Gallery East Art Consignment Agreement" to ensure you are aware of our expectations and terms of agreement before continuing down the road of a working relationship between the Gallery and you, the artist.

There is so much talent in our local area and we are so pleased to be part of this world of bringing that talent to the forefront.

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Gallery East Fine Art  
General Guidelines  
for Art Submission  
for Consideration  
2018



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## ABOUT CONSIGNMENT:

Artists must submit original works for consignment.

Artists must submit Artist Biography and Artist Statement. The Artist Biography and Artist Statement should each be one paragraph to one half page.

All works submitted must include the title, media, a brief description, dimensions (height x width), wholesale price and year of completion.

All works must be for sale. Artist should price works with the understanding that Gallery East Fine Art receives 40% commission on all works unless otherwise negotiated.

Artists are solely responsible for the delivery and/or shipping costs to and from GEFA. If work is shipped, a reusable shipping container must be used. GEFA will not be responsible for damage during the shipment. Return shipments will be sent C.O.D. to the artist. No post office boxes will be accepted for return shipments.

Works can include: paintings of all media, sculpture, hand crafted items and pottery. If you have other works of art we may consider that do not fall into these categories we are certainly willing to discuss.

## TO SUBMIT WORKS FOR CONSIDERATION:

Along with your Artist Biography and Artist Statement submit art work by:

- 1) email to keith@galleryeastfineart.com - send website links and or images in jpeg format/300 dpi resolution.
- 2) a visit the Gallery at 100 E. Mulberry - Collierville, Tennessee on the Collierville Town Square. Artists are welcome to bring portfolios or works into the Gallery for consideration BY APPOINTMENT please. At this appointment photos of your work will be made to keep for review.
- 3) regular mail to 100 E. Mulberry - Collierville, TN 38017 - send images of work on a flash drive to the Gallery.

All works will be reviewed by GEFA's in-house jury. We reserve the right to exclude any artwork that does not meet the standards or is not a proper fit for the Gallery's current direction.

## UPON ACCEPTANCE OF WORKS INTO GALLERY:

GEFA reserves the curatorial discretion for the placement, display, lighting and all other aspects of the exhibition of works.

Wall-hung art must have hangers with a wire placed and stretched tautly within the top 5 inches of the painting so that the painting will hang properly along with the gallery hanging system.

All frames should be made from quality wood and professionally finished to reflect the professional quality of the artwork itself. No plastic frames or any other than professionally finished will not be accepted under any circumstances.

All works must be complete - all canvas edges (gallery wrapped) must be painted and finished or the canvas must be framed. No unfinished canvas will be accepted.

Artists are solely responsible for the delivery and/or shipping costs to and from GEFA. If work is shipped, a reusable shipping container must be used. GEFA will not be responsible for damage during the shipment or during the time of consignment for any reason. Return shipments will be sent C.O.D. to the artist. No post office boxes will be accepted for return shipments.

The 'Art Consignment Agreement' must be signed and dated before art work is exhibited. There will be no exceptions to this rule.